

From: [Vankeerbergen, Bernadette](#)
To: [McGraw, Scott](#)
Cc: [Lam, Pok-Sang](#); [Haddad, Deborah](#); [Freeman, Elizabeth](#); [Hogle, Danielle N.](#); [Vankeerbergen, Bernadette](#)
Subject: Anthropology 4597.03H
Date: Sunday, September 27, 2015 7:32:41 PM

Dear Scott,

On Monday, Oct. 21, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reconsidered a proposal to add GE Social Science--Human, Natural, and Economic Resources and GE Diversity--Global Studies to Anthropology 4597.03H (a course that already had GE Cross-Disciplinary Seminar).

The Panel unanimously approved the request with three recommendations:

- In syllabus: Write requirements for written part of group project.
- In syllabus: For take-home exams, put language that collaboration is permitted or not. (That will prevent potential COAM issues later on.)
- For future submissions, in the GE assessment plan, please provide specific example(s) for each assessment method used (e.g., examples of embedded questions, sample pre/post test).

I am including the usual reminder that the GE assessment plan for Anthropology 4597.03JH will need to be implemented each time the course is offered and GE data gathered. After the second offering of the course with the two new GE categories, the Assessment Panel will ask the Department to submit an initial report summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 8 of the ASC Curriculum and Assessment Operations Manual [p. 116]

http://asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). As always, our program assistant Danielle Hogle (hogle.12) can help the Department with any aspect of the GE assessment requirement. She will also make sure to contact the Department before the course is offered and provide any assistance that may be needed with assessment. Could you please let the faculty member(s) know?

Also, I have one question about the effective term of the course change. The term selected by the Dept is Spring 2016. However, courses changes for SP16 needed to have reached the Registrar's Office by Sept. 1. Will you offer this course in SP16? (That is, do you absolutely need the change to take effect SP16?) If that is the case, please send me a short appeal addressed to Jay Johnson at OAA. It can be an e-mail actually. In your note, you simply indicate why it is very important for your department that the requested change to the course take effect as early as SP16. I will attach the appeal to the course as it travels to OAA and, hopefully, OAA will be able to meet your request. If it is not important that the change take effect for SP16, please let me know, and I will change the form to Summer 2016. (The deadlines used by the Office of the University Registrar are posted in curriculum.osu.edu and here <http://asccas.osu.edu/curriculum/important-deadlines>) Thanks for letting me know.

The faculty Chair of the Social and Behavioral Sciences Panel is Pok-sang Lam (Lam.1). Should you

have any questions about the vote of the Panel, please direct your questions to him.

Best regards,
Bernadette

Bernadette Vankeerbergen, Ph.D.
Program Director, Curriculum and Assessment
Arts and Sciences
The Ohio State University
154D Denney Hall
164 W 17th Ave.
Columbus, OH 43210
Phone: 614-688-5679
Fax: 614-292-6303
<http://asccas.osu.edu>